

**Town of Kipling  
Policy Manual**



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**POLICY DESCRIPTION:**

**Moving a Building into Town**

**POLICY NUMBER:**

**PD001**

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**DATE APPROVED:**

**REVISED:**

**RESOLUTION #: 193/12**

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**Purpose:** To ensure that buildings which are moved into the Town of Kipling meet appropriate standards.

The Town of Kipling may permit existing buildings to be moved into the Town, providing those buildings meet certain criteria.

**Process:**

- All requests are to be approved by Council prior to any work being undertaken.
- Any property owner wishing to move a building into Town must complete a development application showing a site plan with appropriate setbacks; along with an application for a permit to move a building. (Building Bylaw 1-2010)
- The moving permit application must be accompanied by photographs of the building to be moved in. These photographs must clearly show all sides of the building.
- The moving permit application must be accompanied by plans for renovations or upgrades, along with a time frame that the work will be done and a \$1500 deposit.
- A building permit must be obtained for renovations or upgrades.
- The moving permit application, along with photographs and site plan, renovation work and time frame, will be presented to Council for its decision.
- The decision of Council will then be communicated to the property owner as soon as practicable after the meeting at which the decision was reached.
- The \$1,500 deposit will be refunded to the property owner upon completion of the upgrades to the satisfaction of the Town and Building Inspector and providing no damage is done to the streets or lanes because of the move.