



## Signage Permit – Application Form

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Name of Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

Address where sign to be located: \_\_\_\_\_

\_\_\_\_\_ Commercial                      \_\_\_\_\_ Home Based

**1. Proposed Construction: (check appropriate)**

- Erect a new sign
- Alter an existing sign
- Relocate a sign

**2. Type of Sign**

- Fascia Sign
- Canopy Sign
- Roof Sign
- Projecting Sign
- Freestanding Sign
- Billboard Sign

**3. Proposed Sign Wording: (may be attached with sketch)**

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**4. Description of Sign: (may be attached with sketch)**

- a. Height from ground to top of sign: \_\_\_\_\_
- b. Height from ground to bottom of sign: \_\_\_\_\_
- c. Gross surface area of sign: \_\_\_\_\_
- d. Number of sign faces: \_\_\_\_\_
- e. Is the sign illuminated:    \_\_\_\_\_ Yes    \_\_\_\_\_ No
- f. Number of existing signs on property: \_\_\_\_\_
- g. Distance from property line to sign: \_\_\_\_\_

*For Office Use Only*

\_\_\_\_\_  
*Approved*

\_\_\_\_\_  
*Date*

*Refer to Bylaw 9-2013 Section 3.9 for specific measurements*